

## Hill Homes

- **Finance Manager**
- **Caretaker**
- **Board Members**
- **Team Leader, Care & Support**
- **Care & Support Workers**

Hill Homes Housing Association is a small organisation based in Highgate, London. We are a small social housing provider with 66 homes in North London. We also have a subsidiary care company that provides individual, personalised packages of domiciliary care to tenants. This is an exciting time to join our organisation as we work on embedding our recently developed values, implementing new technology and expanding our tenant engagement strategies.

### **Finance Manager - £52,250 p.a., full-time, agile working arrangements**

Hill Homes is looking for a highly motivated, well-organised and conscientious finance manager to lead its small finance team. A professionally qualified accountant, preferably with experience of working in the housing sector, excellent communication skills are as essential as your finance skills. An understanding of governance and regulation is key as is a willingness to be hands-on. If you have a positive outlook, a can-do attitude and a flexible approach to work, we'd love to hear from you

### **Caretaker - £21,573 p.a., full-time, permanent role**

We're looking for a caretaker for our two supported older people's housing schemes in Highgate. You'll be able to take on smaller maintenance tasks and minor repairs yourself, whilst liaising with external contractors for larger jobs. Hill Homes is passionate about helping tenants enjoy a comfortable, independent lifestyle, so your ability to get on with them is as important as your practical skills. If you're a friendly 'people person' who's a dab hand at building maintenance, get in touch – you might be just the person we're looking for.

### **Board Members – voluntary with reasonable expenses, four meetings a year**

We're looking to expand the membership of our boards – both the housing association and our subsidiary care company. We aim to represent the diversity of our local communities and are looking for people who can add to our diversity of thought. If you have lived experience of social housing and/or social care – or knowledge of the sectors, we'd love to hear from you. In terms of experience, HR or legal would be an asset – but don't worry this isn't essential. We create a culture of belonging where everyone is welcome.

### **Team Leader, Care & Support - £29,598 p.a., full-time, permanent role**

Our subsidiary company, Hill Homes Care, is looking for a team leader to provide day-to-day management of the care and support service. You'll act as the senior member of staff on duty for allocated shifts, ensuring all care calls are made on time and high-quality services are delivered. In addition to managing staff, you'll be responsible for care and support plans, risk assessments and audit documentation. As the first point of contact for clients, relatives and visiting professionals, your communication skills are as important as your experience of working in social care services for older people. If you're committed to promoting autonomy, choice and independence for older people, we'd love to hear from you.

### **Care & Support Workers - £11.05 per hour, full-time, part-time and bank roles**

We're looking for full-time (day and night) care and support staff – as well as people to join our flexible-working 'bank team' – based both in and around our two housing schemes in Highgate. Ideally you'll have at least a year's experience of working with older people

and an NVQ Level 2 or equivalent. But if you're new to care, don't worry – we're still keen to hear from you. Provided you're enthusiastic, self-motivated and eager to learn, we have a place for you here. We put people at the heart of everything we do and treat everyone as an individual, with dignity and respect. If this sounds like the type of organisation you'd like to work for, we'd love to hear from you.